



FRONT of HOUSE / BAR MANAGER – Courses Restaurant at Shannon Lake

Courses Restaurant is hiring a Front of House / Bar Manager to lead our Front of House team for the 2023 season and beyond.

Courses Restaurant is a casual kitchen and bar located at the Shannon Lake Golf Club in West Kelowna, BC. The Bar Manager will be responsible for helping the restaurant exceed service, sales and profit objectives along with supervising and directing associates in daily work activities.

KEY Duties AND Responsibilities

The successful candidate will work closely with our Kitchen Manager and will be responsible for all FOH duties, which will include;

- Recruiting, training and scheduling all FOH staff to create an engaging and energetic environment where all associates work as a highly functioning team
- Ensure positive guest experience in all areas
- Programming and managing our Point-of-Sale software (Club Prophet Systems)
- Selection of vendors and purchasing all beer, wine and spirits
- Pricing and managing all beverage inventory, both alcohol and non-alcohol. Coding all invoices and ensuring payment with our bookkeeper.
- Adhere to our core business principles of increasing sales and minimizing costs, including food, beverage, supply, utility and labour costs
- Sales and execution of special functions hosted by the restaurant, including the F&B component in all golf events
- Assist our chef with menu creation and pricing
- Investigate and respond to complaints, taking any and all appropriate actions to turn dissatisfied guests into repeat customers

Skills and Qualifications

The successful candidate should be personable, outgoing and a strong leader;

- 1 + years' experience in the field as Bar Manager or Restaurant Supervisor, in a similar environment
- Certification in related bartending and mixology an asset, but not required
- Current BC "Serving it Right" certification

- Diplomacy and hospitality with well-developed problem solving and decision-making capabilities.
- Self-motivated with a high degree of integrity, honesty and ethics; self-starter, flexible, and able to work independently
- Ability to multi-task, and change priorities constantly in a fast-paced environment
- Exceptional organizational skills
- Must possess good communication skills for dealing with diverse staff, verbal, written, and presentation

WHY WORK FOR US?

- Competitive salary
- Seasonal environment (potential "down-time" in winter months)
- Profit sharing bonus program
- Gratuity opportunities
- Daily meal benefit
- FUN team and culture
- Golfing benefits
- Training, Development and Education Reimbursement
- Extended Health Benefits (50/50 employer/employee split after 1 year anniversary)

TIMELINE

- Accepting resumes through December 2, 2022
- Interviews starting on December 5, 2022
- Job starts in late January or early February, 2023

Please apply by e-mail to;
John Jacoby, General Manager, Shannon Lake Golf Club
E-Mail: hp@shannonlakegolf.com